



Early Report

The purpose of this procedure is to cultivate a habit of coming to school on time.

This Early Report procedure will be given as a consequence for the following students.

Action	Consequences That Apply
Late for School for 4 times in a term	<p>Early Report for 5 Working Days</p> <p>Students to report to VP Pastoral/Lead Tutor by 7.45 am</p> <p>A demerit will be given.</p>
Late for School for 5 times or more in a term	<p>Student will be given a demerit point</p> <p>Written warning letter given to parents</p> <p>Early Report for 5 Working Days</p> <p>Saturday's detention will apply.</p>

The following consequence will apply for students who fail to comply with the Early Report Procedure.

Action	Consequences That Apply
Late for Early Report	<p>Student will be given a demerit point</p> <p>Will repeat Early Report cycle of 5 Working Days</p>
Did not report for Early Report	<p>Student will be given a demerit point.</p> <p>Detention will apply</p> <p>Will repeat Early Report cycle of 5 Working Days</p>