



University of Cambridge International Examinations (CIE) policy on Academic Honesty

IGCSE External examinations

Students are expected to adhere to the following:

- To bring into the examination venue only authorised materials
- **Unauthorised materials** include the following (this is a non-exhaustive list):
 - calculator cases
 - instruction leaflets
 - bags
 - own blank paper
 - non-transparent pencil cases
 - personal TVs
 - computers of any sort
 - electronic or radio communication or recording devices
 - mobile telephones
 - cameras
 - Bluetooth headsets
 - portable music players
- All electronic devices must be switched off and left outside the examination room
- Other types of unauthorised material must either be left outside the examination room or handed to the invigilator (and placed out of reach of candidates) before the start of the examination
- Calculators with the following facilities are **prohibited**, unless specifically stated otherwise in the syllabus:
 - graphic display
 - data banks
 - dictionaries or language translators
 - retrieval or manipulation of text or formulae
 - QWERTY keyboards
 - built-in symbolic algebraic manipulations, differentiation or integration
 - capability of remote communication with other machines

IGCSE Internal assessments or coursework

Students are reminded to exercise academic honesty and integrity.

The following actions are regarded as forms of **malpractice** (non-exhaustive list):

- Plagiarism; the failure to acknowledge sources properly and/or the submission of another person's work as if it were the candidate's own
- Collusion; working collaboratively with other candidates
- Theft of another candidate's work
- The deliberate destruction (partial or total) of another candidate's work

Penalties for Malpractice

CIE may impose the following penalties for malpractice by candidates:

- issue a warning
- deduct marks or award no marks for a component (including coursework)
- disqualify candidates from the subject in which the malpractice took place; in some cases the disqualification may be extended to all subjects taken in a session
- ban a candidate from entering CIE examinations for up to five years
- inform other examining bodies of the details of the case and the action taken
- inform the police in some serious cases involving theft, impersonation or the falsification of documents