



## ACS(INTERNATIONAL) DETENTIONS

### **Detentions may be set for:**

- Indiscipline in class
- Rudeness/foul language
- Continual talking/disruption in class
- Eating in class
- Failure to attend lesson
- Lateness on more than one occasion
- Shoddy work
- Lack of homework
- Incorrect uniform/untidy uniform
- Unsociable behaviour
- Leaving Canteen area in a mess/littering
- Other.....

A detention is a **VERY SERIOUS SANCTION** and should be viewed as such.

Students may not be placed in detention to do their homework unless the homework has previously been completed and is of an unacceptable standard.

Before setting a detention as a sanction, the following strategies may be used. They are not listed in any sequence to be followed but staff will use whichever sanction is appropriate in the circumstances.

### **Sanctions**

1. Warning/verbal intervention from member of staff
2. Note in student hand book
3. Subject staff may set individual detentions at their own discretion
4. In the case of continued poor behaviour or attitude in class, students may be placed on "report"
5. HOD/HOFs may want to get involved if the problem persists and if behaviour has a negative impact on Teaching and Learning of the subject. Pastoral issues should be referred to the HsM.
6. **School Detention** set. The detention will be staffed by 2 members of the teaching staff on a rota. This will take place on a Tuesday between 4.45pm and 5.45pm.

### **School Detention**

1. When a school detention is set, the detention must first be recorded in the ***School Detention Book*** which is kept in Reception. The nature of the offence should be recorded and also any sanctions/measures that must have previously been tried.

2. Once this has been recorded, a letter/email will be sent *home to the students parents, to the student and also to the House Tutor/HsM/CCO by the Vice Principals.*

### **Detention Period**

If you are taking detention, it is important that the following rules are observed:

1. Absolute silence e.g. examination conditions.
2. NO Ipods/MP3 players/PSPs/laptops.
3. Mobiles must be switched off and placed in a box at the front of the room (along with other electronic gadgets) to be collected at the end of detention.
4. Register to be taken/students expected to be checked off.
5. Detention takes priority over everything else including CCAs – only exception if the student is off school with a MC (medical certificate). Detention would be postponed in this instance. Failure to attend detention results in Saturday detention (e.g. 4 hours)
6. Detentions can only be set for 1 hour in the first instance.
7. In detention, students MUST have a specific and appropriate task set by the teacher giving the detention. This cannot be homework. No students sit in detention without anything to do.
8. Some examples of appropriate work to be set by VPs: Essay about the offending behaviour. Letters of apology, repetition of a piece of poor work.....

### **Saturday Detentions**

For very serious misconduct, a student may be placed in Saturday Detention.

This will take place from 8.30am to 12.30pm and will be administered by a member of SMT, HsMs or HOFs.

Should a student be placed in a Saturday detention, a formal letter will be sent home and it will be placed on his/her school record.

### **Detention Book**

1. The Detention Book will close on Thursday for the following Tuesday Detention and Tuesday for the following Saturday Detention.
2. Names added to the Detention Book after these deadlines will serve the next detention the following week.

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